



Essex CHIPS Youth Job Bank: Application for Participating Youth

Participant's Name: _____ **Date of Birth:** _____ **Age:** _____

Address: _____ **Town:** _____ **Zip:** _____

School: _____ **Grade:** _____ **Gender:** _____

Jobs of Interest:	✓	Please List Relevant Experience
Yard Work:		
Snow Shoveling/Leaf Raking		
Weeding		
Planting/Gardening		
Lawn Mowing		Push Mower or Riding (Circle One)
Other		
House Work:		
Cleaning		
Moving		
Other		
Babysitting		Ages: _____ Changed Diapers?: (Y or N)
Pet Care		
Tutoring		
Office/Computer Work		
Other:		

Please list any relevant trainings or certifications that you have completed/obtained (i.e. CPR, lifeguarding, babysitting certification, etc.):

Youth Participant Consent

I, (Print Name) _____, promise to comply with the Job Bank/Community Service Program rules and regulations.

Signature: _____

Date Signed: _____

****Parent permission form must be submitted with this form**



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Youth Participant Parent Consent Form

I, (Print Name) _____, give my permission for my child _____ to participate in the Youth Employment Service Job Bank/Community Service Program operated by Essex CHIPS and the TeenLine program. My child and I agree to follow job bank rules and regulations and participate to our best ability.

1. As soon as a Job Bank member receives a job offer, the Job Bank member MUST telephone the employer immediately (within one day).
2. The Job Bank member is to CALL Youth Employment Services at (855) 273-8336 as soon as he/she has either taken or rejected a job offer. This ensures that the job is either open for other members of the Job Bank, or is taken and closed.
3. All Job Bank members are to work independently and are NOT to bring a friend along with them to work unless approved by the employer.
4. Job Bank members are to present themselves with a neat and proper appearance, and show readiness to work.
5. Respect must be shown for the employer and other members of the family, their pets, and all property owned by the employer.
6. The Job Bank member should always arrive on time.
7. The Job Bank member must call the employer as soon as possible if he/she is unable to work at the day or time specified by the employer.
8. The Job Bank member should understand and follow the EXACT instructions issued for the job by the employer.
9. Job Bank members may ask and/or negotiate (not demand) pay rates for any particular job or part of a job.
10. Job Bank members must call Youth Employment Services / TeenLine at (855) 273-8336 to update their personal information (especially phone#), parent information, and availability to work.
11. Job Bank members should call Youth Employment Services at least twice a year to check regarding continuing interest and recent work experience.

Parent Signature: _____

Date Signed: _____

Youth Participant Signature: _____

Date Signed: _____

**Remember...YOU are the face of the Job Bank to your employers.
For questions, comments, or issues, please call (855) 273-8336**